

**You focus on your  
business, and we'll take  
care of the payroll**

**S**AIN T & CO  
CHARTERED ACCOUNTANTS

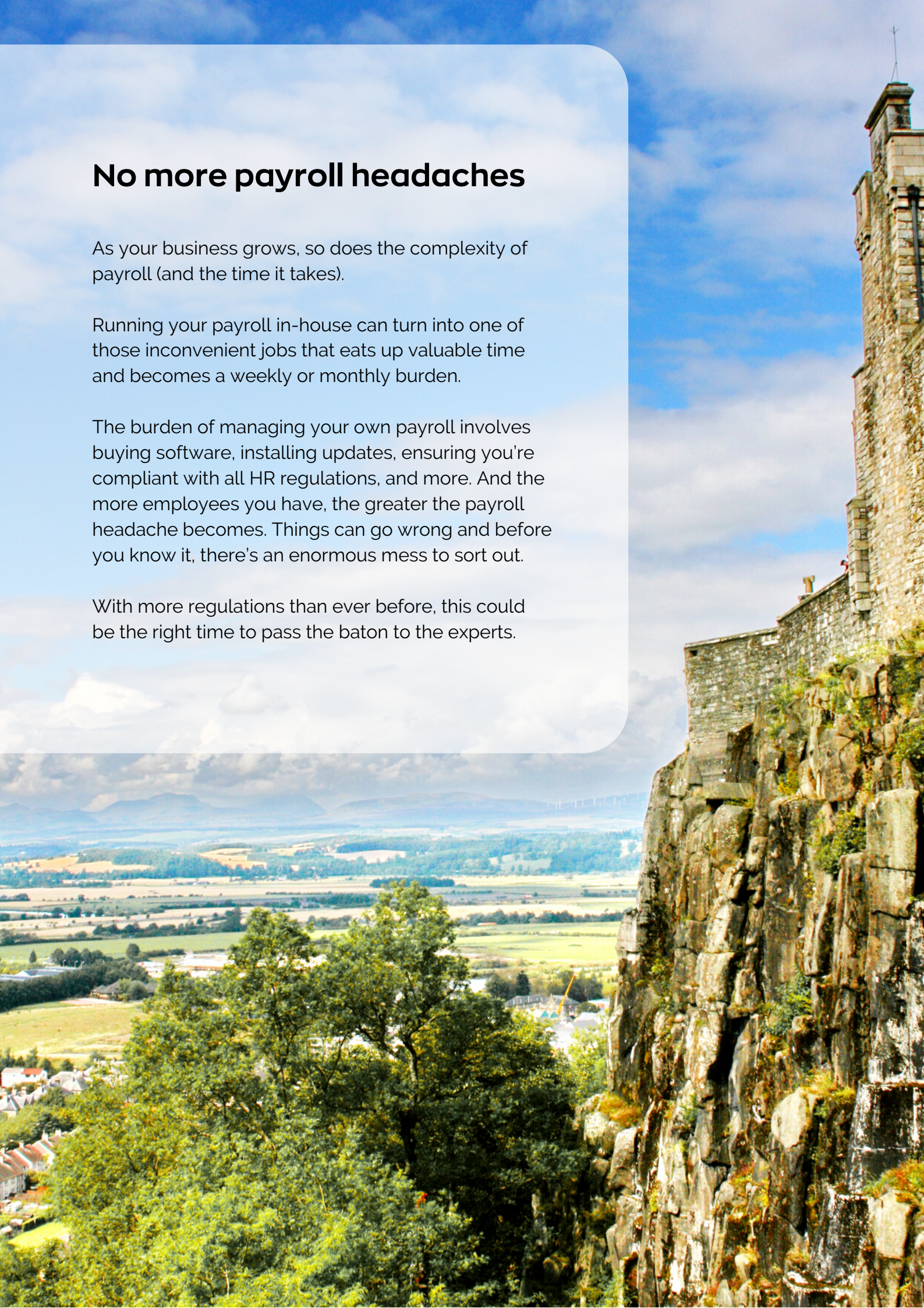
# No more payroll headaches

As your business grows, so does the complexity of payroll (and the time it takes).

Running your payroll in-house can turn into one of those inconvenient jobs that eats up valuable time and becomes a weekly or monthly burden.

The burden of managing your own payroll involves buying software, installing updates, ensuring you're compliant with all HR regulations, and more. And the more employees you have, the greater the payroll headache becomes. Things can go wrong and before you know it, there's an enormous mess to sort out.

With more regulations than ever before, this could be the right time to pass the baton to the experts.



# Our experienced payroll team can handle just about any situation

## And they're always keen for a challenge.

Whether you're running a small or large workforce, we've got a streamlined approach that makes payroll management easy. And it costs less than you think! Compared to your valuable time, our payroll services are very affordable. It's fast, efficient and 100% compliant with HM Revenue and Customs.

## Benefits of getting help with payroll:

- It costs less than you think
- Never miss a deadline again!
- It's secure and your confidentiality is always guaranteed
- Have instant access to historical data and reports
- More financial control and a steadier cashflow for your business.
- No software to purchase or update
- Take a holiday when you need it, for as long as you like!
- Have more time to focus on your business



## What we help with:

- PAYE
- NIC – are you due employment allowance?
- SMP/SPP – recover the correct amounts due to you
- CIS
- National Minimum Wage
- Working Time Rules
- Holiday Pay
- Real Time Information (RTI)
- Benefits in Kind and Forms P11D
- End of Year Returns
- E-payslips
- HMRC PAYE compliance inspection visits

**Auto Enrolment is a legal duty,  
but it doesn't have to be stressful**

**As an employer you have a legal duty to automatically enrol eligible staff into a workplace pension. We can help you:**

- Set up your scheme or help you get set up
- Ensure you meet all critical deadlines
- Send relevant information to the pension provider
- Send relevant letters to your employees



# HOW WE WORK



## **We're a BACS approved bureau service**

This means more financial control and a steadier cashflow for your business, as you know what's going out and when.

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## **No more cheques**

BACS eliminates the need for writing cheques or paying in cash. It's safer, more reliable and less prone to human error, late payment or theft. Transactions clear in just three business days, and offer greater flexibility than traditional payment methods.

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## **We use STAR Payroll Software**

Star is a tried and tested system that offers complete peace of mind and confidence.

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## **E Payslips**

E-payslips are a convenient way of providing your employees with their pay details, avoiding paper payslips and allowing access to the information 24 hours a day, 7 days a week. The payslip data is uploaded directly to a secure dedicated services so only you and your employees will be able to view it.



# Why choose Saint & Co?

We all need someone in our life who is always on our side. Whatever you need to help you save time, eliminate hassle and plan confidently for the future – we've got you covered.

We've been part of the local landscape since 1884 and have helped countless businesses flourish and grow. Through the good times and bad, Saint & Co has remained at the heart of the community. Building strong relationships is the key to our approach. When you work with us, you're part of our family.

We're here to help you manage your payroll and all staff or director remuneration issues. Get in touch anytime for a chat.

**We look forward to hearing from you!**